

EMELDA ONYEKWELU

UNDERGRADUATE: SALES EXPERT.

SKILLS & INTERESTS:

- Blog Writer
- Content Creator
- Customer Management
- Bilingual
- Sales Manager
- Teacher

CONTACT INFORMATION:

Phone: (233) 239173403, 570278413
Email: elaaonyekwelu@gmail.com
Website: emeldaconventional.blogspot.com
Facebook: @emeraldspowers
LinkedIn: @emeldaonyekwelu

REFERENCES:

Mme Claire Ifeoma Uchendu/Founder,
Cotonou International School, +23996552441.
@facebook.com/chebe-229
@facebook.com/Zoeenterprise
Mr and Mrs Uchechukwu/ Founder, Tender
Plant Christian International School

PERSONAL PROFILE:

I am a bilingual, tertiary institution undergraduate, sales expert, content creator and writer obsessed with positive feedbacks. Having me on your team is a guaranteed success.

WORK EXPERIENCE:

INTERNAL AUDITOR

COTONOU INTERNATIONAL SCHOOL (March 6 2018 - June 30 2018)

- Prepared financial statements
- Balanced end of day financial reports
- Reported directly to Burser and head of management

TEACHER

TENDER PLANT CHRISTIAN INTERNATIONAL SCHOOL (Feb-42019- Dec 6 2019)

- Head Teacher Basic 1 and 2
- Head Teacher Basic 3, Business Studies teacher for Junior Secondary
- Head Teacher Basic 4, Business Studies teacher for Junior Secondary and Financial Accounting teacher for SS1

ONLINE SALES EXPERT AND AGENT (Dec 26 2018 - Present)

- Manages Chebe Powder and Karkar Hair Oil Page online
- Served as agent to a Nigerian online store here in Ghana
- Engaged with customer on whatsapp and resolved all delivery of goods

EDUCATIONAL HISTORY:

EMILOMO NURSERY AND PRIMARY SCHOOL

ELEMENTARY SCHOOL

Elementary School Certificate
Graduated in 2007
Above Satisfactory

COTONOU INTERNATIONAL SCHOOL

High School | Batch 2013

Laboratory Prefect | 2011-2012